

**INTERLOCAL AGREEMENT
CONSOLIDATION OF IT RESOURCES IN NASSAU COUNTY, FLORIDA**

THIS INTERLOCAL AGREEMENT is made and entered into at Nassau County, Florida this 27th day of July, 2015 by and between the Nassau County Board of County Commissioners ("BOCC") and the Nassau County Supervisor of Elections ("SOE"). These entities are referred to herein jointly as the "Parties" and each as "Party."

WHEREAS, Section 163.01, Florida Statutes, Florida Interlocal Cooperation Act of 1969, authorizes municipalities and counties to provide services and facilities through the use of cooperative agreements for the mutual advantage of each governmental entity; and,

WHEREAS, it is the intent of the Parties to utilize the powers and authority of the Florida Interlocal Cooperation Act of 1969 by the execution of this Interlocal Agreement; and,

WHEREAS, parties desire to contract with an IT Administration designated person ("Contractor") that will be responsible for the assisting with project management and assisting with the oversight of the consolidation of IT services.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants hereinafter contained, and other good and valuable consideration, it is agreed between the Parties as follows:

Section 1. Purpose

This Interlocal Agreement is entered into for the purpose of providing a coordinated approach to IT administration services. A coordinated approach will result in a cost savings to the county as a whole as well as the individual constitutional office(s). In addition, any of the duplication of services will be removed so that the network resources are better utilized and ultimately more cost effective for Nassau County as well as the local community.

Section 2. Scope of Services

The Supervisor of Elections IT Director will provide the services outlined in the attached "Scope of Services, Exhibit 1". The IT Director shall remain an employee of the SOE.

Section 3. Costs and Expenses

All costs and expenses are to be borne by the respective parties as agreed upon. The BOCC shall transfer funds, as agreed, so that the additional services provided by the IT Director to the BOCC are addressed.

Section 4. Term

This Agreement shall be effective upon execution by the Parties and upon filing of a certified copy with the Nassau County Clerk. This Agreement may renew automatically and annually unless terminated by either party giving notice by written letter to the other party by July 1st of each year.

Section 5. Early Termination

Any Party may terminate this Agreement by giving ninety (90) days written notice to the other Party.

Section 6. Entire Agreement

This Interlocal Agreement embodies the entire understanding of the respective Parties hereto regarding the subject matter hereof, and there are no further or other agreements or understandings, written or oral, between the Parties relating to the subject matter hereof. Any amendments or modification to this Interlocal Agreement must be in writing, signed by all Parties, and recorded pursuant to Section 9 of this Agreement.

Section 7. Severability

If any provision of this Interlocal Agreement shall be held or deemed to be illegal, inoperative or unenforceable in any context, the same shall not affect any other provision herein or render any other provision invalid, inoperative or unenforceable to any extent whatsoever.

Section 8. Applicable Law

This Interlocal Agreement shall be governed by and construed in accordance with the laws of the State of Florida.

Section 9. Filing of the Interlocal Agreements

A certified copy of this Agreement and any amendments or modifications to this Agreement shall be filed with the Nassau County Clerk.

IN WITNESS WHEREOF, the parties have executed this Interlocal Agreement as of the day and year first stated above.

SUPERVISOR OF ELECTIONS
NASSAU COUNTY, FLORIDA

Vicki P. Cannon

Vicki P. Cannon
Supervisor of Elections

[Signature]
Witness Name:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA

[Signature]

Pat Edwards, Chair
Board of County Commissioners
Nassau County, Florida

[Signature]
Witness Name:

MES
08-06-15

Exhibit 1

Information Services departmental Responsibilities

- Assists in developing a five (5)-year information technology plan as it relates to consolidated resources.
- Attends County training as required.
- Reports to the Office of Management and Budget on IT services performed.

Computer Systems and Software

- Coordinates monitoring of overall network to maintain availability to all users.
- Administers County consolidated network to include management of backup processes, virtual infrastructure, Storage Area Network, and storage resource allocation.
- Oversees the consolidated efforts for purchases and distribution of hardware / software related to the mutual resources shared by the SOE/PA/TC/BOCC.
- Provides advice and assistance to County Manager, OMB Director and Department Heads in technology related matters.
- Monitors the effectiveness of hardware and software in meeting the needs of the organization and its users. Recommends improvements to ensure that organizational and user requirements are met in a timely and effective manner. As a consolidated effort oversees, maintains and creates network systems documentation.

Telecommunications

- Administers consolidated VOIP system for all county offices.
- In a coordinated effort oversees the installation configuration and management of switches / routers within the county network.
- In a coordinated effort oversees the County LAN / WAN infrastructure to provide connectivity for all county locations.
- Administers and coordinates with vendor to maintain the county fiber ring in optimum working condition.

800mhz Public Safety Radio System

- Monitors and coordinates the operation and maintenance of the County's 800 MHz radio communications system.
- Provides pager coverage for emergencies, twenty-four (24) hours per day, seven (7) days per week, including on-call rotation to ensure full coverage.